

HRMS Payroll Calendar - July through December, 2011

July 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					DAY 2 GAP 1 Cutoff	1
	State Holiday	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed	2
	Payday				DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	3
	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed	4
	Payday				ACH Reversal Cutoff	5

August 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency	6
	Warrants Mailed ACH File to Bank		Payday			7
		DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	8
	Warrants to Agency	Warrants Mailed ACH File to Bank		Payday		9
			DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff			10

September 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	1
	State Holiday System Locked for Payroll Processing	DAY 4 System Locked for Payroll Processing	Warrants to Agency Warrants Mailed ACH File to Bank		Payday	2
				ACH Reversal Cutoff	DAY 1 Off-Cycle Workbench Cutoff	3
	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed	4
	Payday				DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	5

October 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					DAY 2 GAP 1 Cutoff	1
	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency Warrants Mailed ACH File to Bank		Payday	2
	Bank Holiday				ACH Reversal Cutoff	3
	DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	4
		Payday				5

November 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	6
	Warrants to Agency	Warrants Mailed ACH File to Bank		Payday	State Holiday	7
		DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff ACH Reversal Cutoff	DAY 4 System Locked for Payroll Processing	8
	Warrants to Agency Warrants Mailed ACH File to Bank		Payday	State Holiday	State Holiday	9
			DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff			10

December 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	1
	DAY 4 System Locked for Payroll Processing	Warrants to Agency	Warrants Mailed ACH File to Bank		Payday	2
				DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	DAY 2 GAP 1 Cutoff	3
	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency Warrants Mailed ACH File to Bank		Payday	4
	State Holiday				DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	5